



Request for Assessment Support Form

Please email completed form to: accessibility@op.ac.nz

- Please submit your request as early as possible, preferably 10 days before the assessment/examination.
- Support includes reader/writer support, separate rooms, and extra time (10 extra reading minutes and 10 extra exam minutes per hour). Support Assistants follow NZQA Special Assessment Conditions and NZQA Guidelines for Assessment Assistants.

Student Details:

Name:

Student ID Number:

Student email:

Phone:

Date:

Have you had an appointment with an Accessibility Advisor:

Exam/Assessment Details:

Exam/Assessment 1:

Date:

Start Time:

Finish Time:

Lecturer:

Paper/Course:

Exam/Assessment 2:

Date:

Start Time:

Finish Time:

Lecturer:

Paper/Course:

Exam/Assessment 3:

Date:

Start Time:

Finish Time:

Lecturer:

Paper/Course:

Please indicate the support you would like to apply for:

Reader/Writer support:

Separate Room:

Extra Time:

Student Sign:

(writing your name is sufficient as signature)

Lecturer Sign:

(Please get your lecturer to sign to confirm details of exam)