

# Kaupapa-here | Academic Integrity Policy

## Mō wai me te whānuitanga | Audience and scope

This national policy applies to all ākonga, kaimahi, and associates in any and all academic activity provided at, by, or on behalf of Te Pūkenga.

This policy is an overarching policy that sits across business division processes. In accordance with the Transitioning (Grandparenting) Former Subsidiaries Policies, business division policies and procedures will continue to apply to the extent they are consistent with this policy. When business division policies and procedures are not consistent with this policy, then this policy takes precedence.

## Mokamoka whakaaetanga | Approval details

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<b>Policy sponsor (has authority to make minor amendments)</b>	Ako Excellence Director	<b>Policy owner</b>	DCE Tiriti Outcomes
<b>Category</b>	Academic	<b>Date of next review</b>	November 2025
<b>Contact person</b>	Ako Excellence Director		

## Ngā whakatikatika | Amendment history

Version	Effective date	Created/reviewed by	Reason for review/comment
24.1	24 June 2024	Academic Centre and Learning Systems	First published

## Ngā Ihirangi | Table of Contents

Ngā whakatikatika   Amendment history.....	1
1. Pūtake   Purpose .....	3
2. Ngā Mātāpono   Principles .....	3
3. Kaupapa Here   Policy Statements .....	3
4. Ngā Haepapa   Responsibilities .....	5
5. Ngā Tikanga   Definitions.....	5
6. Ngā Hononga ki Tuhinga kē   Links to Other Document .....	5

## Kaupapa-here | Academic Integrity Policy

### 1. Pūtake | Purpose

The purpose of this policy is to provide guidance in developing and promoting Te Pūkenga -wide learning, teaching, assessment, and research practices that model and positively support academic integrity.

### 2. Ngā Mātāpono | Principles

- 2.1. Academic integrity is to be modelled in all academic, teaching, and research activities throughout Te Pūkenga network, with a focus on developing and maintaining a positive, supportive community of learning. This includes clear information on what constitutes plagiarism, AI-assisted plagiarism, cheating, misrepresenting identity, and/or other dishonest academic practices.
- 2.2. In its practices around academic integrity, as well as being informed by [Te Pūkenga values](#), it is guided by the principles of natural justice and values that support the academic life of the network, as set out below:

#### **Core values supporting academic integrity<sup>1</sup>**

- a) Honesty - entails both intellectual and personal honesty in all contexts of learning, teaching, research, and service.
- b) Trust - is born of confidence in people and systems that enable a free exchange of ideas and allow all kaimahi and ākonga to reach their highest potential.
- c) Fairness - requires clear standards for teaching, learning, and assessment that are equitably applied to all members of Te Pūkenga community.
- d) Respect - entails acknowledging the participatory nature of learning and respecting the varying perspectives of others.
- e) Responsibility - for their own work is to be acknowledged by all ākonga and kaimahi with every person in the academic community being personally accountable for taking action when a breach of academic integrity occurs.
- f) Courage - the “capacity to act in accordance with one’s values despite fear”, allows kaimahi and ākonga to hold themselves and their peers to the highest standards of academic integrity despite potential negative consequences.

### 3. Kaupapa Here | Policy Statements

- 3.1. Breaches of Academic Integrity
  - a) A breach of academic integrity is treated as a serious matter. This policy provides the overarching framework for transparent and systematic academic integrity processes for ākonga and kaimahi that support the implementation of the Academic Integrity Policy.
  - b) Suspected and/or confirmed breaches of academic integrity including plagiarism, AI assisted plagiarism, cheating, misrepresenting identity, and/or other dishonest academic practices are managed in an educative, fair, and transparent manner across Te Pūkenga, taking the intent and level of severity into account.
- 3.2. Suspected and/or confirmed breaches of academic integrity are dealt with in accordance with business division procedures subject to such procedures being consistent with this Policy.

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<sup>1</sup> Fishman, T. (Ed.). (2012). *The fundamental values of academic integrity* (2<sup>nd</sup> ed.). Retrieved from <https://academicintegrity.org/wp-content/uploads/2017/12/Fundamental-Values-2014.pdf>

- 3.3. Suspected breaches by work-based learning<sup>2</sup> ākonga undertaking block teaching on campus are dealt with in accordance with campus business division procedures and reported to the WBL learning advisor.
- 3.4. Register of breaches
- Each business unit will maintain a register of **confirmed** breaches of Academic Integrity recording the details of the breach, the response, and the action taken.
  - Unconfirmed** breaches may be tracked in the register for information but will be anonymized, i.e., not linked to specific ākonga.
  - A summary of the academic integrity matters captured in the register will be provided to Te Ohu Whakahaere Quality annually for analysis and discussion.

#### 4. Ngā Haepapa | Responsibilities

Role	Responsibilities
Ākonga	All ākonga are responsible for being responsible for their own learning and participating in academic and other activities with honesty and integrity in line with this policy
Kaimahi	All kaiako and relevant kaimahi are responsible for: <ul style="list-style-type: none"> <li>ensuring ākonga are fully informed regarding appropriate assessment practices.</li> <li>supporting ākonga to follow this policy.</li> <li>identifying and reporting possible breaches.</li> </ul>
Programme Leads	Ensure kaiako and relevant kaimahi are aware of and following this policy
Programme Coordinator	Maintain accurate record of breaches
Te Ohu Whakahaere Quality	Governance and oversight of academic integrity matters.

#### 5. Ngā Tikanga | Definitions

Term	Definition
Academic Integrity	Academic integrity is the expectation that all members of Te Pūkenga behave honestly, responsibly, and respectfully towards their own work and that of others.
Breach of Academic Integrity	A breach of academic integrity is seeking to gain for oneself, or assisting another person to gain, an academic advantage by deception or other unfair means. It includes any act or omission by a learner, whether deliberate or inadvertent, that breaches guidelines, rules, or regulations of a programme, course or research.

#### 6. Ngā Hononga ki Tuhinga kē | Links to Other Documents

Ngā Kaupapa-Here e Hāngai ana   Related policies
Te Kawa Maiorooro
Ākonga Concerns and Complaints Policy
Ākonga Appeals Policy
Assessment regulations and policy
Ākonga codes of conduct

<sup>2</sup> Work-Based Learning includes ākonga and apprentices whose principal learning activity is in a workplace and covered by a three-way training agreement between the ākonga, their employer, and Te Pūkenga.

**Ngā Tukanga me ngā Hātepe | Processes, procedures**

*Business division processes and procedures apply*

**Ture whai take | Relevant legislation**

Education and Training Act 2020